



**The Commonwealth of Massachusetts**  
William Francis Galvin, Secretary of the Commonwealth  
Public Records Division

Manza Arthur  
Supervisor of Records

October 19, 2022  
**SPR22/2296**

David J. Chartrand  
Deputy Chief of Police  
Dracut Police Department  
110 Loon Hill Road  
Dracut, MA 01826

Dear Deputy Chief Chartrand:

I have received your petition on behalf of the Dracut Police Department (Department) seeking an extension of time to produce records, and permission to charge for time spent segregating or redacting responsive records. G. L. c. 66, § 10(c); G. L. c. 66, § 10(d)(iv). As required by law, the Department furnished a copy of this petition to the requestor. G. L. c. 66, § 10(c). On September 29, 2022, Sarah Ryley, of the *Boston Globe*, requested five categories of “records pertaining to licensed firearms businesses (including individuals licensed as such).”

Subsequent to the opening of this appeal, in an email to this office and the Department on October 12, 2022, Ms. Ryley narrowed the scope of her request.

In light of the modified request, I find it unnecessary to opine on the Department’s fee and time petition. This office encourages Ms. Ryley and the Department to continue to communicate directly in order to facilitate providing records more efficiently and affordably. See G. L. c. 66, § 10(b)(vii) (a municipality shall suggest a reasonable modification to the scope of the request or offer to assist the requestor to modify the scope of the request if doing so would enable the municipality to produce records sought more efficiently and affordably). Any subsequent fee estimate from the Department must be made in compliance with G. L. c. 66, § 10(b)(viii) and G. L. c. 66, § 10(d)(iii).

Sincerely,

A handwritten signature in black ink that reads "Manza Arthur".

Manza Arthur  
Supervisor of Records

cc: Sarah Ryley